



Advertisement No. 09/ 2018-19

अनुबंध आधार पर सलाहकार (वेंचर कैपिटल) की आवश्यकता : 2018-19

Recruitment of Consultant (Venture Capital) on Contractual Basis

(Full Time) -2018-19

January 23, 2019

Small Industries Development Bank of India (SIDBI) invites application from interested candidates for the post of Consultant (Venture Capital) on Contractual basis as detailed below:

A.	Name of the Post	Consultant (Venture Capital)
B.	Type of the Post	Contractual on <u>full time basis</u> .
C.	No. of Posts	1 (One)
D.	Place of Posting	The Consultant will be posted at <u>Mumbai</u> .
E.	Period of Contract	The term of the contract of Consultant would initially be for a period of three years , extendable, at sole discretion of the Bank, for a further period of up to three years . The contract can be terminated at one month's notice on either side or salary and allowances (if any) in lieu thereof.
F.	Scope of work	The Consultant- Venture Capital of the Bank will be responsible for the following: a) Review of VCF Operations of the Bank vis a vis global best practices. b) Creation and development of well-defined policies,

		<p>end to end processes, systems and procedures in line with best practices</p> <p>c) Strategize <u>business plan</u> for VCF Operations and prepare well defined road map and timelines for implementation.</p> <p>d) Assist in conceptualizing/ building products, models, web portals etc. relevant to VC ecosystem.</p> <p>e) Assist top management with business analysis/ planning and strategic inputs.</p> <p>f) Systematic coding of Strategies, Policies, SOPs, defined benchmarks and parameters for evaluation process, etc and development of rating tool.</p> <p>g) Identify key processes and development of SoPs of all processes.</p> <p>h) Involvement on Vertical's day to day functions.</p> <p>i) Any other work related to the vertical.</p>	
G.	Eligibility Criteria		
	a	Age limit	The candidate should not be more than 50 years old as on January 31, 2019
	b	Educational Qualification	Graduate in any discipline from a recognized Indian / Foreign University/Institute with CA/CS/ICWA/MBA (from premier institutions).
	c	Experience	Should have minimum 10 years' experience of working as/ with an Investment Manager/ Fund dealing with Private Equity/ Venture Capital/ Venture Debt/ Investment Banking. Should have worked as CxO in a financial services entity.
		Important: The Bank reserves the right to raise/modify the eligibility criteria in educational qualification and minimum work experience in order to restrict the number of candidates to be called for Interview, commensurate with the	

		number of posts.
H.	Remuneration	Upto `40- `45 Lakh , based on experience/profile of the candidate. Annual increment, up to 5% of CTC finalised initially, may be considered by the Bank, based on performance. Remuneration shall not be a constraint for suitable candidate.
I.	Selection Procedure	Selection would be by way of shortlisting and Personal Interview to be held at Mumbai on a suitable date (to be informed in due course) before the Selection Committee. The Bank will undertake a preliminary screening of the applications for preparing, if necessary, a shortlist of eligible candidates to be called for interview. Thus, merely fulfilling the requirements laid down in the advertisement would not automatically entitle any candidate to be called for interview.
J.	HOW TO APPLY	<p>i. Duly filled in application (in English or Hindi), as per the format available on the Bank's website with a recent passport size photograph pasted thereon and Curriculum Vitae, bearing full signature of the candidate across the same with date, should be sent so as to reach the General Manager, Human Resources Vertical (HRV), Small Industries Development Bank of India, MSME Development Centre, Plot No. C-11, 'G' Block, Bandra Kurla Complex, Bandra (East), Mumbai – 400051 on or before February 13, 2019. The envelope containing the application should bear the superscription "Application for the post of Consultant- Venture Capital".</p> <p>ii. Applications should be accompanied by self-attested copies of relevant certificate(s) / documents, in support of proof of identity, address, age, educational qualification (educational certificates/mark-sheets), work experience, etc, as mentioned in the application form. An application not accompanied by photocopies/ scanned copies (in</p>

		cases of applied online) of relevant certificate(s) / documents, or not in prescribed format or not signed by the candidate or incomplete in any respect or received after due date will not be entertained under any circumstances.
K.	Others	<p>i. Candidates, called for interview will be paid to &fro economy class airfare by shortest route in India.</p> <p>ii. Candidates short listed for interview shall have to produce all certificates in original for verification of their age, educational qualification, experience details, etc. at the time of interview. Failure to produce the same shall render the candidate ineligible for the recruitment process.</p> <p>iii. Candidates are advised that they should not furnish any particulars or information that are false, tampered/ fabricated or should not suppress any material information while applying for the post.</p> <p>iv. In case it is detected at any stage that a candidate does not fulfill any of the eligibility criteria for the post applied for and / or that he / she has furnished any incorrect information or has suppressed any material fact(s), his / her candidature will stand cancelled forthwith. If any of these shortcomings is / are detected even after the appointment, his/her services will be liable to be terminated forthwith.</p> <p>v. Decisions of the Bank in all matters regarding eligibility, selection etc., would be final and binding on the applicants for the post. No representation or correspondence will be entertained by the Bank in this regard. Canvassing in any form will lead to disqualification of candidature.</p> <p>vi. The Bank reserves the right to modify / amend /</p>

		<p>reverse/ cancel any or all the provisions of hiring process, without assigning any reasons thereof. Depending upon the hiring the Bank reserves the right to cancel / restrict/curtail/enlarge the hiring process, if need so arises, without any further notice and assigning any reason thereof.</p> <p>vii. Further, corrigendum if any issued on the above advertisement, will be published only on the Bank's website www.sidbi.in</p>
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