



**शुद्धिपत्र/ Corrigendum**

Date: 20-07-2021

Last Date for submission : 26-07.2021 upto 15.00 hrs.

<b><u>S. No.</u></b>	<b><u>Query</u></b>	<b><u>Reply</u></b>
1.	The Agency should be based in Tri City i.e. Chandigarh / Panchkula & Mohali and shall be having at least 100 workmen staff on its roll.	Modified cl. no. 3, page 03 of Tender for Housekeeping Services and Security Services Contract Pre-qualification bid may be read as: - The Agency should have main /branch office in Tri city on the date of application (A copy of address proof to be submitted).
2.	If a service provider quotes Uniform Charge NIL; is it acceptable?	No, it is not acceptable. Minimum Uniform charge to be quoted should be reasonable so that proper uniform of good quality is provided to the staff of the agency.
3	Financial Bid	Financial Bid has been modified and is enclosed. May be submitted in the modified format (for both tenders)

XXXXXXXXXXXXXXXXXXXX

**In a separate envelope  
Please mark - Financial Bid**

**ANNEXURE – II**

**The General Manager  
Small Industries Development Bank of India,  
SCO 119-120,  
Ground & 1st floor, Sector 17- B,  
Chandigarh**

**Format of Price Bid  
Selection of Agency  
RfP No. 2022/1639/ROCH Dated 30/06/2021 - Price Bid**

Housekeeping Staff for Cleaning and Sweeping / VOF Caretaker / Gardener, as per the minimum monthly wages in terms of Central Govt labour laws applicable as on April 01, 2021.			
Location			
A. FOR HOUSEKEEPING SERVICES (Cleaning & Sweeping)		No. of (unskilled) Housekeeping Staff (Cleaning & Seeping) for @ 8 hrs duty	
Location	SIDBI, SCO-119-120, Ground & 1st floor, Sector 17-B, Chandigarh	3	
	SIDBI Apartments, GHS-1 Sector 17, Panchkula	1	
Sl No.	Particulars	Monthly Wages (26 days)	Remarks
I	Minimum wages as per Central Government rules including VDA for 26 days applicable w.e.f. 01/04/2021	14014.00	Minimum wages Rs.539/- (Basic Rs 437/-+VDA Rs. 102) per day per person
li	ESI	455.46	@ 3.25%
lii	EPF	1821.82	@ 13.00%
vi	Bonus	1167.37	@ 8.33%
vi	Sub Total(A)	17,458.65	
B.	FOR HOUSEKEEPING SERVICES (Gardening) (GARDNER)	No. of (unskilled) Housekeeping Staff (Gardner for @ 2 hrs duty	
Location	SIDBI Apartments, GHS-1 Sector 17, Panchkula	1	
Sl No.	Particulars	Monthly Wages (26 days)	Remarks
I	Minimum wages as per Central Government rules including VDA for 26 days applicable w.e.f. 01/04/2021	2437.50	Minimum wages is at the rate of Rs321/- per day including VDA
li	ESI	79.22	@ 3.25% of
lii	EPF	316.88	@ 13.16% of (i)

iv	Bonus	203.04	@ 8.33% of (i)
vi	Sub Total ( B)	3036.64	
C.	FOR HOUSEKEEPING SERVICES (VOF Caretaker)		No. of (unskilled) Housekeeping Staff
Location	SIDBI Apartments, GHS-1 Sector 17, Panchkula		1
Sl No.	Particulars	Monthly Wages (26 days)	Remarks
I	Minimum wages as per Central Government rules including VDA for 26 days applicable w.e.f. 01/04/2021	14014.00	Minimum wages Rs.539/- (Basic Rs 437/-+VDA Rs. 102) per day
li	ESI	455.46	@ 3.25%
lii	EPF	1821.82	@ 13.00%
vi	Bonus	1167.37	@ 8.33%
vi	Sub Total(C)	17,458.65	
D	<b>Gr. Total (A+B+C)</b>	<b>37953.94</b>	
E	Service Charges (in %) on D		(please quote service charges on percentage)
Viii	<b>Total (D+E)</b>		

**NOTE : NO EXTRA AMOUNT WILL BE PAID FOR ANY REASON**

Any request for change of rates due to change in Minimum Wages rates notified by the Central Government shall be intimated by the Agency to the Bank along with a copy of such notification and upon receipt of such request, Bank will consider the same.

I / We are aware that all the payments shall be subject to TDS, as applicable at the time of payment.

I / We agree to abide by the terms & conditions stipulated by the Bank and mentioned in the RfP and the **Annexures** attached to it at the rates quoted above.

**In a separate envelope**  
**Please mark - Financial Bid**

**ANNEXURE – II**

**The General Manager**  
**Small Industries Development Bank of India,**  
**SCO 119-120,**  
**1st & 2nd floor, Sector 17-B**  
**Chandigarh**

**Format of Price Bid - Selection of Agency**  
**RfP No. 2022/1638/ROCH dated 30/06/2021 - Price Bid**

Rate (Rs) (excluding GST and including all other applicable taxes / costs) per Security Guard (unarmed) per month for 8 hours duty per day on 24X7 basis (with reliever), as per the minimum monthly wages in terms of Central Govt labour laws applicable as on April 01, 2021 for providing 06 numbers unarmed security guards for office / residential premises of the Bank at Chandigarh/ Panchkula .			
<b>Location</b>			<b>No. of ( Unarmed ) Security Guard for @ 8 hrs duty</b>
<b>A. FOR SECURITY SERVICES</b>			
SIDBI, SCO-119-120,1st & 2nd floor, Sector 17-B , Chandigarh			3
SIDBI Apartments, GHS-1 Sector 17, Panchkula			3
<b>SI No.</b>	<b>Particulars</b>	<b>Monthly payment per Security Guard (Rs)</b>	<b>Remarks</b>
i	Minimum wages as per Central Government rules including VDA for 26 days applicable as on 03/04/2	18564.00	Minimum wages is at the rate of Rs714/- per day (basic 579+VDA Rs.135)
ii	ESI	603.33	@ 3.25% (Basic+DA)
iii	EPF	1950.00	@ 13% on Rs.15000/-
iv	Reliever charges (weekly off days wages)	3094.61	@16.67%
v	Bonus	1546.38	@ 8.33%
vi	Sub Total (A)	25758.32	
vii	Service Charges (in %) on Sub Total(A)		(please quote service charges on percentage)
viii	Total (vi+vii)		

**NOTE : NO EXTRA AMOUNT WILL BE PAID FOR ANY REASON**

Any request for change of rates due to change in Minimum Wages rates notified by the Central Government shall be intimated by the Agency to the Bank along with a copy of such notification and upon receipt of such request, Bank will consider the same.

I / We are aware that all the payments shall be subject to TDS, as applicable at the time of payment.

I / We agree to abide by the terms & conditions stipulated by the Bank and mentioned in the RfP and the **Annexures** attached to it at the rates quoted above.

Date:

SIGNATURE

Name of the authorised signatory and Seal of Agency

Organization :

Date:...../...../ 2021

Authorised Signatory:

Name & Designation:

Phone:

Email id:

Seal

**Note :**

1.The successful contractor will be decided on the basis of total outgo of the Bank for one year.

- 2. Salary of all the employees engaged by the contractor in SIDBI should be credited before 10th of every month.
- 3. If the bidder quotes nil Service Charges the bid shall be treated as unresponsive and will not be considered.

\*\*\*\*\*

1. Modified sl. no. 12, page 11 of Technical bid may be read as:

13	To submit solvency certificate/ financial credibility certificate from a scheduled Bank for Rs.23.00 Lakh, obtained not earlier than six months from the last date of the submission of tender.	Yes / No	Enclose a copy of the solvency certificate/ financial credibility certificate		
----	---	----------	---	--	--